

December 2023 — January 2024

Service Update



Barnardos Bradford are currently recruiting two admin roles and whilst we do have cover in place for SENDIASS calls from time to time you may find that your call goes to answerphone. Please rest assured that all calls are added to the enquiry spreadsheet for a callback or email response within our usual timeframe of 3-5 working days. Please leave your name, contact details and a short overview of what you would like our advice on and we will get back to you as soon as possible. If you need a specific time you may prefer to request an email response. Alternatively you can use the contact us form on our website to send us your enquiry and we will respond within 3-5 working days.

<https://barnardossendiass.org.uk/bradford-sendiass/contact-us-online-form>

Christmas Opening Hours



During December, we will be working as normal to respond to your enquiries, although we will have a reduced number of staff for Christmas week.

25-12-23

CLOSED

26-12-23

CLOSED

27-12-23

REDUCED STAFFING

28-12-23

REDUCED STAFFING

29-12-23

REDUCED STAFFING

What's New with SENDIASS?

Update on our website

Over the last few months, we have been working hard to update our website to make it more accessible and informative to you.

You can download the appeal packs we send out to parents through duty by choosing the appropriate one on the 'information and videos' tab.

You can view the information sheets in the language you need by using the accessibility button at the top of the webpage when you have the information sheet open.

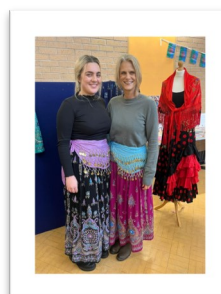
We have a 'contact us' form which a lot of parents have been using to make contact with us for information and advice.

We also now have a News tab where we will keep you up to date with the most recent topics and also the events tab where we will be posting all upcoming events that we are attending.

<https://barnardossendiass.org.uk/bradford-sendiass/>

Connecting Roma Cultural Awareness Training

The SENDIASS Team have been learning more about the Roma community and their culture and history. We even enjoyed a Roma inspired lunch prepared by members of the Roma Community.





Upcoming Events

What?	Where?	When?
SEND drop-in event	TFD Centre BD4 9BU	13th December 9am-11am
SEND drop-in event	Reevy Hill Centre BD6 3ST	14th December 2pm-4pm
Christmas Coffee Morning (Christmas activities for Children and Young people) ***	Barnardos Office, Campus Road, BD7 1HR	20th December 10am-12pm https://www.eventbrite.co.uk/o/bradford-sendiass-26865508299

***Please book a place on event bright

Parent Steering Group

We run a termly parent steering group made up of current and previous service users. If you are a parent of a child or young person with SEND who has an interest in helping us to monitor, develop and improve our service we would love to hear from you. Your views and experiences are key to ensuring that we are meeting the needs of parents, carers, children and young people. For more information please contact Claire Davies on 01274 513300.

How did we do?

We want to hear from you and what you think of our service!

Please complete this short survey to let us know how we did when you received support or advice from us:

<https://www.surveymonkey.co.uk/r/BBN3XTJ>

(your answers are anonymous and used to improve our service)

Contacting us

Telephone: 01274 513300

Email: bradfordSENDIASS@barnardos.org.uk

Web: <https://barnardosendiass.org.uk/bradford-sendiass/>

Address: 40-42 Listerhills Science Park
Campus Road
BD7 1HR

Our Opening Hours

Monday - Friday
9am-5pm

Our contracted response time is 3 working days



<https://www.facebook.com/BradfordSendiass>



If your child/ young person is in year 6 or Year 11, and has an EHCP, you should have expressed preferences for Year 7 or Post 16 settings/provision by now. If you have not done this please contact the SEN team on **01274 435750** (select option 1) and one of the admin team will be able to advise you.

The process for transitioning placements (EYFS, Primary, Secondary and Post 16)

Summer term in EYFS, Year 5 or Year 10

Current EYFS, year 5 and year 10, young people will require a transition review in the summer term where preferences are gathered regarding placements for Primary school, Year 7 and Post 16 placements for September the following year. By the end of June, families should have received a letter requesting their preferences for Primary, Secondary and Post 16.

Autumn Term of Year 6 and Year 11

September/October: You are required to express preferences and completed Annual Review documents by:

- Friday 18th September - requests for Specialist Provision (including Resourced Provisions)
- Friday 24th October – request for mainstream provisions

November/December: The Local Authority considers the parental preferences, needs and the nearest available schools.

In cases where there is a proposed change of provision (mainstream/specialist), the Local Authority reviews the documentation received for the year 5 annual review.

Consultations with secondary school provision is undertaken.

Spring term of Year 6 and Year 11

Primary and Year 7 placements will be announced by *February 15th*

Post 16 placements will be announced by *March 31st*

Summer term for Year 6

Year 6 Annual Reviews are held with a representative from the named secondary school to review and monitor the transition process.



Appeals about the Named School

or that there is no School (or College/Setting) named in Section I of an EHC Plan

We would recommend you also appeal the contents of the EHC plan, as your child's needs and required provision are relevant in every appeal about the school/setting named.

Firstly, it's important to fully understand why the local authority reached this decision. It's always a good idea to continue talking to the local authority about your concerns or any questions you have.

You have **8 weeks** from the date on the letter to appeal the named school on the final plan. You do not need to consider mediation if you are only appealing the named school on the plan but you must if you are also appealing the contents the plan alongside the named school. If you are appealing both the contents and the school named you must first contact Collis Mediation and consider mediation first before lodging the appeal. The decision may be overturned at mediation and can be a faster way to achieve your outcome although in some cases the Local Authority decide to uphold their decision. If this happens you still have the right to appeal to the SEND tribunal.

If you are **appealing the contents of the plan alongside the named setting/school** you will need to consider mediation first. Please contact Collis mediation via their website and fill in the online form: <https://www.collismediationltd.com/mediation/send-mediation>

If you decide to go ahead with mediation, Collis will arrange this for you. If you decide not to go ahead with mediation, you can collect your mediation certificate and send off your appeal form to the tribunal service.

If you are **only appealing the named school** on the final plan, you can start completing the appeal application form 'SEND Appeal Form 35'

<https://www.gov.uk/government/publications/form-send35-special-educational-needs-and-disability-tribunal-appeal>

Please follow this link to find the video on SEND tribunals: <https://youtu.be/OKSOXgX-vyE>

Please follow this link to find the video on virtual hearings: <https://youtu.be/SPEM+WWYAZ8>

Legal Aid

At SENDIASS we advise all our families who are lodging an appeal to check if they are eligible for Legal aid. There is no fee to lodge an appeal at SEND Tribunal. Although you may wish to seek legal advice from a solicitor which would incur fees. You may want to check if you are eligible for legal aid through this link:

<https://www.gov.uk/check-legal-aid>

If eligible, you may then receive advice from a solicitor who can advise you on your case. The Solicitor might not represent you at the final hearing but they may help you to build a case and prepare you for the hearing.

For more information or advice on appealing the named setting in the final EHCP, you can download our appeal pack from our website :

<https://barnardossendiass.org.uk/bradford-sendiass/information-sheets-videos/>

Alternatively, contact us on 01274 513300 OR email us at **bradfordSENDIASS@barnardos.org.uk** for a call back within 3-5 working days to discuss your appeal.